



AGENDA for Wednesday, September 16, 2009

- I. Call to Order: **12:35pm**
- II. Welcome Back!!!!
- III. Introductions **Ari, our new MSHF student for the Fall. She moved here from Colorado.**
- IV. New Business
 - a. Meeting Times
 - i. Officer Meetings
 - ii. General Body Meetings
 1. Where? **Psy 101**
 2. When? Wednesday **3:30-4:30pm**
 3. What do we want to discuss/demonstrate? **Bring ideas to next meeting**
 - b. Officer Roles and Responsibilities
 - i. President
We would like to have shirts for our organization. Please think about what we could put on them and bring ideas to the next meeting.
 - ii. VP
 - iii. Treasurer
 - iv. Secretary
 - v. CLASC (formerly COLA) rep
 - vi. Additional roles
 1. Webmaster
 2. Social Coordinator
 - c. CLASC report
 - d. Week of Welcome **Thank you to all of you who came out and represented HFES!**
 - e. Annual HFES Meeting in San Antonio, October 19-23
 - f. Student Membership in HFES **National HFES is pushing to try and get everyone who is the member of a student chapter to also be a member of the national society. There are great benefits, such as discounted registration at the annual meeting, publications, each month, etc.**
 - g. Conference Dates and Times
 - i. Current Grants
 1. Annual Regional Conference: \$1512
 - ii. Dates
 1. When? (February/March?)

2. What Time?
- iii. Ideas
 1. Same or New Format? (Break-Out sessions?)
 2. How Many Speakers
 - a. 3 speakers
 - b. Possible speaker already interested: **Lawrence Najjar, TandemSeven, Principal User Experience Architect.**
 3. New Ideas? **Please think of any new ideas you might have.**
- h. Information for Psych Dept. MSHF page
 - i. Photos/bio about each member **Diane would like to update the MSHF website. She will be taking pictures of everyone and would like a short bio. See the current info and please email her yours and/or get your picture taken by her.**
 - i. Events/Activities for this semester
 - i. LA Tower Simulator?
 - ii. Port of Long Beach?
 - iii. Volunteer opportunities
 1. 30-min beach clean up
 2. help serve Thanksgiving dinner
 3. **Food drive**
 - iv. Ideas?

V. Miscellaneous/Comments

We received a \$5 million grant from NASA. Mostly a training grant, so Dr. Vu (& Dr. Strybel) have given us the task of more outreach/recruiting activities for this year. Talking to Psy 301 classes, possibly creating a human factors module for Psy 301.

VI. Meeting Adjourned: **1:14PM**

Call Order: 12:30pm

Introduce Ari (New MSHF Student)

General Body Meetings:

1. New ID Liaison needed
2. Outreach – recruit for MSHF Program/New Grant
3. Pins, Pens, Stuff to handout at meetings

Officer Roles and Responsibilities:

President: Paige

Vice-President: Martina

Treasurer: Josh

Secretary: Hamzah

CLASC (formerly Cola Rep):

-Additional Roles:

-Webmaster: Hamzah

-Social Coordinator: Ari

Annual HFES Meeting in San Antonio, October 19-23:

Conference Dates and Times:

Begin Planning for Spring 2010 Annual Conference

-New

-Ideas?

-Format?

-Speakers:

- How Many: 3 speakers

Events/Activities for this Semester

1. LA Tower Simulator?
2. Port of Long Beach?
3. Volunteer oppurtunitites
 - 30 min beach clean up
 - help serve Thanksgiving dinner